



HEALDSBURG
CHAMBER

STAY
HEALDSBURG

District Development (DD) Grant Reporting Form

At the conclusion of your funded event/project, grantees must submit this written recap report which includes attendee information, use of the funds, and the project's overall success. This report is to be submitted to the Chamber within 30 days following the completion of the event or project in order to be eligible for a future grant. Please submit form and any questions to Brooke@Healdsburg.com and Jessica@Healdsburg.com.

Event/Project Recap Report

1. Name and Date of Event/Project:

2. Amount of Grant Received:

3. How was the grant used? Please provide a specific financial breakdown.

4. How many people attended your event?

5. How many overnight stays were generated from attendees and vendors for your event?

6. Which hotels did you book for vendors, if any?

7. Please provide the general demographic of your attendees (age, gender, location).

6. How was Stay Healdsburg promoted as a partner/sponsor of your event? Please attach examples and photos.

7. Did you distribute a post-event survey to attendees? If so, what was the general feedback?

8. Will you be hosting this event again?